

2018 Arid Lands Research Symposium

Information for Presenters

We are looking forward to your oral or poster presentation at our symposium! Below is all the info you should need to prepare for the event. However, please do not hesitate to contact us with questions.

May 4-5, 2018
9:00 a.m. - 4:00 p.m.
Scottsdale Community College
9000 E. Chaparral Rd, Scottsdale, AZ 85256

Registration

If you have not already done so, please register for the symposium at <https://2018aridlandssymposium.eventbrite.com>.

Oral Presentation Guidelines

Oral presentations will be limited to 15 minutes total. We recommend a 12-minute presentation with 3 minutes for Q&A. We will inform you in advance when your presentation date and time are.

Presentations may only be given as PowerPoint or PDF files. Prepare your presentation for standard screen format as a single file to run on a PC and save it as a .pptx and/or .pdf file. All presentations must run on the Windows operating system, so please test your presentation on a Windows computer if you use a Mac.

Email your presentation in advance to mspresearch@mcdowellsonoran.org. Presentations must be received by April 30, 2018. We also strongly encourage you to bring your presentation on a USB storage device as a backup.

On the day of your presentation, check in with your session moderator during the break or lunch immediately preceding that session. This will give you an opportunity to meet the moderator and get any final details.

Poster Presentation Guidelines

We recommend that you limit your poster to 48" wide by 36" tall. You will need to bring your printed poster with you to the conference. We will provide magnets or tape with which to hang your poster. You are responsible for hanging your poster and removing it after the conference. You are welcome to bring additional information, such as handouts or business cards, to provide at your poster.

We will have one primary lunchtime poster session on Friday from 11:45 a.m. - 1:00 p.m. You must be at your poster during this time. We will have a secondary poster session on Saturday during the same time frame, but this is optional.

Questions?

If you have any questions, please let us know! You can reach Tiffany Sprague at tiffany@mcdowellsonoran.org. If you need anything on event days, please call Tiffany's cell at (623) 670-0750.

